

University Preparation School at CSU Channel Islands  
1099 Bedford Drive Camarillo, CA. 93010  
Board of Directors Meeting  
**Special Meeting**  
University Preparation Charter School at CSU Channel Islands

**APPROVED MINUTES** for the Meeting held on Friday, December 04, 2019

**I. Opening Procedures**

**A. Call to Order: The Special meeting of the Investment committee was called to order by Marlo Hartsuyker at 2:19pm**

**B. Agenda Additions/Adoption of Agenda**

**Moved by Roberto Martinez Seconded by Marlo Hartsuyker**

Board Member	Aye	Nay	Abstain	Absent
Marlo Hartsuyker	x			
Roberto Martinez	x			
Jesús Torres				x

**C. Pledge of Allegiance**

**D. Roll Call                      Present                      Absent**

**Board Members**

Marlo Hartsuyker	<u>  x  </u>	<u>      </u>
Roberto Martinez	<u>  x  </u>	<u>      </u>
Jesús Torres	<u>      </u>	<u>  x late  </u>

**Administration**

Charmon Evans	<u>  x  </u>	<u>      </u>
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**Community/Staff**

Howard Hartzfeld	<u>  x  </u>	<u>      </u>
Lisa Boulos	<u>  x  </u>	<u>      </u>

**II. Regular Session**

**A. Items for Action, Discussion and or Information**

**1. Topic/Agenda Item: Development of Investment Policy**

Personnel Involved: Charmon Evans, Lisa Boulos, Marlo Hartsuyker, Roberto Martinez and Jesús Torres

A lengthy discussion followed. Lisa reported the total amount that is available, leaving a 25% reserve. The committee would like to set aside pots of monies to be used for Capital Improvements, Facilities/Operational, and Technology. The committee would also like to create an Investment Policy.

**No Action Taken**

**2. Topic/Agenda Item: Future committee meetings**

Personnel Involved: Charmon Evans, Marlo Hartsuyker, Roberto Martinez and Jesús Torres

A short discussion followed.

**Next meeting: January 24, 1:00p.m.**

**Adjournment: 3.08 p.m.**